

**Career  
&  
Technical  
Education**



**Milpitas  
Adult  
Education**

**WINTER 2019 CLASSES**

Register online at [adulthood.musd.org](http://adulthood.musd.org)

**Beginning Medical Terminology \$125**

This course prepares students for employment in health-related fields. Students will learn about anatomy, physiology, pathologies, as well as medical tests and treatments that pertain to each of the selected body systems covered in the course. Techniques for understanding language used in the medical professions will be covered, along with practice using medical terms in spoken and written communication. *Thursdays, 1/10-3/21 (No class 2/21)*

**ServSafe Food Handler Training and Certification \$30**

In this class you will prepare for the ServSafe Food Handler Certification exam, which you will take at the end of the class. You will earn the California Food Handler Card upon successful completion of both, the course and the final examination. *Tuesdays. Choice of three sessions available.*

**Early Childhood Education: Art and Creativity (3 units@\$46/unit\*)**

Students are introduced to the value of visual arts and creative activities in the classroom and how they support positive brain development in young children. (\*Fees as set by San Jose City College. Register for this class online at: <http://www.sjcc.edu/>)

**Office Skills**

**Computer Applications \$90**

(with the option of transferable credits to Mission College)

- MS Word 2013 - Level 1
- MS Excel 2013 - Level 1
- MS PowerPoint - Level 1

**Microsoft Office Specialist**

**(via Certiport) \$150**

(get training and achieve industry-recognized certification)

- MS Word
- MS Excel
- MS PowerPoint ... and more