

Steering Committee Meeting Agenda

June 12, 2018 - 8:30 – 9:30 am

Center for Employment Training
701 Vine Street, San Jose, CA 95110

Purpose: As the South Bay Consortium Steering Committee members represent individual districts and as a region plan, develop, recommend and implement adult educational programs aligned with AB104 legislation.

Guiding Principles

- Focus on the needs of adult education students first • Embrace collaboration and partnership to have a positive collective impact on our region
- Work with transparency and inclusion with all stakeholders • Seek other community partnerships and connections to leverage resources and achieve better outcomes • Explore expansion and innovation in adult education services in the region • Commit to ideas, decisions and practices that anticipate the future needs for adult learners in our region

Meeting Norms

- Meetings start on time • Members come prepared • Decision making is by consensus • Presume good intentions • Focus on issues, not people • Impact on students most important • One person speak at a time • All members are given opportunity to be heard

SBCAE District	Member	Alternate	SBCAE District	Member	Alternate	Faculty
Campbell Adult & Community Education (CACE)	Usha Narayanan	Burr Guthrie	East Side Adult Education	Richard Uribe, AS Co-Chair	Kathy Frye	David Grant Santa Clara Adult Education
Milpitas Adult Education	Greg Barnes	Giuliana Brahim	Santa Clara Adult Education	Brenda Carrillo	Christine Berdiansky	Phil Crawford San José City College
Silicon Valley Adult Education	Gloria Curd	Norma Martinez	Mission College	Valerie Jensen (July 2018)	Rob Gamble	
San José Evergreen CCD	Kishan Vujjeni, CC Co-Chair		West Valley College	Mae Conroy		
San José Evergreen CCD	William Watson	Lynette Gray	Guests:			
8:30	1) Call to Order			Co-Chair		ACTION
8:35	2) Approval of Agenda			All		ACTION
8:40	3) Public Comments/Announcements			All		INFORMATION
8:45	4) Approval of June 1 Steering Committee Meeting Minutes			All		ACTION
8:50	5) Approval of ICA for Bob Harper, Executive Director – Three-Year Regional Planning Process			Bob, Co-Chairs		ACTION
8:55	6) Approval of ICA for ALLIES – Immigrant Integration project			Bob, Co-Chairs		ACTION
9:05	7) Adults with Disabilities Summer Contract proposal			Bob, Co-Chairs		ACTION
9:15	8) Update on SBCAE Websites Management position			Kishan, Rich		INFORMATION
9:20	9) Update on 2018-19 Calendar			Bob		INFORMATION
9:25	10) Agenda Development			All		INFORMATION
9:30	11) Adjournment			Co-Chair		ACTION