***South Bay Consortium for Adult Education Project Teams – 2017-18 (draft ONLY(***

**Project Team 1: Transition Specialists and Support Services**

*Project Lead: (Stipend for one of the TS? Bob?)*

*Steering Committee Support: Richard Uribe*

*Data Team Support: Susaku and Carol*

Objectives and Activities:

* Community of Practice Development among the TS
* Referral Resources and Protocols
* Needs Assessments
* Data collection – for consortium and for institution
* WIOA Alignment for student placement, and data collection
* Immigrant Integration Framework resources
* Case management protocols and tools
* Career advisement resources
* Immigrant professionals (with Refugee Forum subcommittee)
* Expand use of SparkPoint
* Childcare/babysitting supports

**Project Team 2: ESL Faculty Work Group**

*Project Lead: Faculty Co-Chairs – Giraud and Goldman (Muscari support?)*

*Steering Committee Support: Usha Narayanan*

*Data Team Support: Shusaku*

Objectives and Activities:

* Embed CCRS/ELPS in adult school courses
* Map curricula to Immigrant Integration framework
* Expand current articulation MOUs to all four colleges
* WIOA curriculum, assessments, student data recording
* IET course in the colleges
* Interface with the Academic Senates

**Project Team 3: Basic Skills Faculty Work Group**

*Project Lead: Deborah Muscari and the co-chairs, Ajam & ?*

*Steering Committee Support; Gloria Curd and Brenda Carrillo*

*Data Team Support: Carol*

Objectives and Activities:

* Continue revising adult school curricula with CCRS standards
* Align AS courses to common assessment framework
* Align AS course to consortium colleges
* Establish articulation agreements with the colleges
* Bridge programs, short term prep, bootcamps?

**Project Team 4: Adults with Disabilities Faculty/Advisory WorkGroup**

*Project Lead: Natalie Bradley (with the Faculty Co-Chairs)*

*Steering Committee Support: Burr Guthrie & Lynette?*

*Data Team Support: Emilio*

Objectives and Activities:

* Universal Design = PD, curriculum development
* Assessment resources and referrals
* Expanded support to all sites, assuring equitable access (e.g. ESL)

**Project Team 5: Faculty Work Group Career and Technical Education**

*Project Lead: (Stipend? ICA? Outside facilitator?) & Co-Chairs Joyce Alvarado & Sydney Suluta*

*Steering Committee Support: Norma Martinez & Kishan*

*Data Team Support: Emilio*

Objectives and Activities:

* Updating matrix/map of career pathways
* Tools and format to identify pathways for students and each group of those who work with them (Transition Specialists, counselors, teachers)
* Aligning career pathways with WIOA local plans, Strong Workforce initiative and Career Pathways Trust grants
* Identify current and needed “bridge programs” for adult ed students to transition into CTE training
* Identify/initiate integrated skills training – e.g. ITE for WIOA in the colleges
* Data systems in TE to capture all CTE data for SBCAE reporting
* Identify current and possible pre-apprenticeship programs

**Project Team 6: Immigrant Integration Framework Prototyping**

*Project Lead: ALLIES (Bob Harper)*

*Project team members: Ilse Pollet, Paul Downs, Jaime Alvarado*

*Steering Committee Support: Burr Guthrie, Brenda Carrillo?, Wm. Watson*

*Data Team Support: Judy Gehman*

Objectives and Activities:

* Engaging and aligning to city, county and state immigrant integration projects
* Relationship building activities and networking opportunities for II service providers
* Asset mapping, inventory of II services in the SBCAE geographical area, mapped against the II Framework
* Scan of existing partnerships, best practices
* Explore opportunities for expanded partnerships
* Formulate recommendations for a reciprocal referral system between SBCAE and community partners
* Explore options for data sharing, common system to track student/client progress
* Explore capturing of metrics in TE
* Continue to map EL Civics Curriculum against framework to identify gaps
* Develop new curriculum/ Co-apps to fill gaps
* PD and tools for TS and counselors
* PD and collobration time for teachers to explore use of framework

**Project Team 7: Outreach**

*Project Lead: Bob? (Full Capacity Marketing)*

*Steering Committee Support: Kishan, Giuliana, Cheryl?*

*Data Team Support: Shusaku*

Objectives and Activities:

* Reconstruct SBCAE Website
* Website portal for current and prospective students to identify ed options and pathways
* Implement FCM marketing/branding campaign
* Partner outreach
* Systematic outreach to community orgs, convenings and events (SVO, Refugee Forum)
* Policy advocacy – connecting with CCAA, Leg Day, Local Legislators, Dept of Finance, Local city and county gov
* Outreach to local school boards and district staff (supporting each member, convening CEOs?)
* Regular newsletters for different stakeholders – faculty, community

**Project Team 8: DATA and Accountability**

*Project Lead: Rich? Shusaku?*

*Steering Committee Support: Rich*

*Data Team Support All*

Objectives and Activities:

* Finish the Data And Accountability Plan activities and objectives
* Implement WIOA Data Systems– TE for colleges
* Run data reporting through TE
* Align adult schools data w/ASA
* Common intake forms
* Real time data/case management solutions (Community Pro?)
* Professional development for data collection, case management
* Data report and analysis
* Support all project teams with data identification and analysis for determining objective achievement
* Building baseline data to measure effectiveness – aligning to state measures
* Building data for new Three Year Regional Plan

**Project Team 9: Professional Development**

*Project Lead: Mae Conroy (and all faculty workgroup chairs)*

*Steering Committee Support: Christine Berdiansky*

*Data Team Support: Emilio*

Objectives and Activities:

* 21st Century Skills
* CCRS
* ELPS
* Universal Design
* Brain science
* ESL Regional conference
* IIP
* Conference attendance and reporting back to faculties
* Faculties interchange – e.g. ESL with CTE